

# Directorate of Horticulture, Bihar

## STATE HORTICULTURE MISSION

Barrack No. 13, Main Secretariat, Patna-800 015

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### Expression of Interest for empanelment of service provider/agency for Adoption & Certification of Organic horticultural crops/Agricultural crops.

EOI/proposals are invited from the interested service providers / agencies of repute for empanelment for Adoption and certification of horticultural crops/Agricultural crops as per NHM, Govt. of India Norms. There are two basic activities under NHM cost norms as per Govt. of India as under -

- a. Adoption of Organic farming
- b. Certification

EOI forms including terms and conditions can be obtained from the State Horticulture Mission, Patna on all working days (Monday to Friday) between 11.00 hours to 16.00 hours by payment of a demand draft of ₹ 500.00 drawn in favour of Bihar Horticulture Development Society, Patna. It may also be downloaded from the website [www.horticulture.bih.nic.in](http://www.horticulture.bih.nic.in). In case of a downloaded form DD, of ₹ 500.00 to be attached with the form.

EOI should be addressed to the Mission Director, Bihar Horticulture Development Society, Patna and submitted in State Horticulture Mission, Barrack No. 13, Old Secretariat, Patna.

The last date for submission of the completed EOI will be on or before 15.00 hrs. on 24<sup>th</sup> August 2012 and the EOI will be opened on the same day at 15.30 hrs in presence of the bidders or their authorized representatives who wish to attend.

Envelope of applications for Empanelment duly super-scribed "Expression of Interest for empanelment of service provider/agency for Adoption & Certification of Organic horticultural crops."

Bihar Horticulture Development Society, Patna reserves the rights to cancel/revise/postpone the bid without assigning any reasons there of.

**Mission Director**

**Terms and Conditions  
for  
Empanelment for Adoption & Certification of Organic Horticultural crops/Agricultural crops.**

EOI/proposals are invited from the interested service providers / agencies of repute for empanelment for Adoption and certification of Horticultural crops under SHM as per NHM, Govt. of India Norms. There are basic two activities under NHM cost norms as per Govt. of India are as under -

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| a. Adoption of Organic farming - @ Rs. 10000 per ha. to be paid –              | 40% in first year<br>30% in second year<br>30% in third year |
| b. Certification - @ Rs. 500000 for cluster of fifty ha. of each cluster area. | 30% in first year<br>30% in second year<br>40% in third year |

**1. Eligibility Criteria**

The technical bid should clearly have the following information about the agency as listed below-

- I. 3 years Previous experience of working in Agriculture/horticulture.
- II. 3 years Experience on Organic Certification / ICS managements /small holder group certification
- III. Company profile, available technical and managerial support.
- IV. A sketch of how the present job will be accomplished.
- V. Brief marketing plan for post harvest produce
- VI. Detailed plan of the manpower network proposed
- VII. Company should be ISO certified.
- VIII. Company should have got repeat orders of such work from at least two states.

**2. Documents required to be submitted along with the EOI**

- a) Copy of the Income Tax return for last three years (2009-10, 2010-11, 2011-12).
- b) Copy of PAN card.
- c) Document in support of the past performance.
- d) Copy of the VAT Registration Certificate.
- e) Average annual turnover for the last three financial year should not be less than ₹2.00 Crs.

f) Audited balance sheet along with annual report and IT return should be submitted for the last three years.

g) Bidder shall submit an affidavit from Notary that” the company has not been blacklisted/ de-registered/ barred by the State Government or Union Government.

h) Credibility of company should be proved with the copy of C-3 certificate issued by APEDA/ accredited Certification body for at least two states.

i) Work order/repeated work order for such work must be enclosed.

### **3. Responsibilities of empanelled Agencies :-**

a) Preparation of Three year action plan for organic farming and certification.

b) Preparation of Year wise Action Plan and proposal for organic adoption and certification.

c) Development of marketing linkage for certified horticultural produce.

d) Write up of organic package of practice for each identified horticultural crops.

e) Preparation of organic crops database and success stories.

f) Facilitation in obtaining C-I, C-II & C-III Certificate through Apeda accredited certification agency.

**APPLICATION FORM**

**EOI For Adoption & Certification of Organic Horticultural crops**

<b>Sl. No</b>	<b>Pre-qualifying Criteria</b>	<b>Details</b>
<b>1.</b>	Company Name and Address	
<b>2.</b>	Establishment Date and year of Incorporation	
<b>3.</b>	Current Operational Areas	
<b>4.</b>	Type Of Accreditations taken from different agencies	
<b>5.</b>	MOU with Certification Agencies.	
<b>6.</b>	Membershiip/Registration with Agencies promoting Organic Agriculture.	
<b>7.</b>	Joint Ventures/ Partnerships with Product Certification Agencies.	
<b>8.</b>	Previous Experience of Similar Work. (Please attach supporting document) A. Crop Production: B. Animal Husbandry: C. Processing Units: D. Input Attestation: E. Trading House: F. Wild Collection Projects: G. Grower Group Certification (OGG)	
<b>9.</b>	Total Projects a. No. of Government projects Including State and Central Govt. Schemes b. No. of Service Providers Projects Under National Centre of Organic Farming	
<b>10.</b>	Total No. of Registered Farmers Under Certification	-
<b>11.</b>	Total Area Under Certification Ha.	
<b>12.</b>	Available Manpower :- Total Inspectors and Auditors on roll for carrying out inspection with qualification. Please attach organization chart and CV of principal workers of the company	
<b>13.</b>	Qualification & Experience Please attach supporting document and CV of principal	

	workers of the company of Staff. a. Are all the staff members are highly qualified professionals having vast experience of different inspection and certification programmes? b. Are all the staff members are trained as per ISO 9001: 2008 standards and other mandatory standards?	
<b>14.</b>	Expertise Please attach supporting document a. Inspection and Certification of Individual Farmer, b. Nurseries and Plantations, c. Small Grower Groups and Organized Grower Groups, d. Seed Farms and Demonstration Farms e. Fair Trade	
<b>15.</b>	Any other Credentials in the Subject Area	
<b>16.</b>	Empanelment fee @10000/year.	Name of Bank Bank Draft No.                      Date Amount-

We understand that if the details given in Expression of Interest (EOI) submitted herewith by us and the support of claims made above are found to be untenable or unverifiable or both, or bid may be rejected without any reference to us.

Yours sincerely

Authorized Signatory

Name and seal of the company