

Department of Agriculture, Bihar
PROJECT MANAGEMENT UNIT (AIDIP)
(Directorate of Horticulture)
2nd floor, "Pant Bhawan" Bailey Road, Patna

NOTICE INVITING TENDER

Tenders are invited for supply and installation of Laptop, Desktop, Scanner, Printer, Fax machine, Office furniture at PMU official location, Pant Bhawan, Patna- 800001. Interested firms should submit the following details.

- (i) Proper registration paper with PAN No./TIN No./CST No.
 - (ii) Turnover details of last three financial year.
 - (iii) Proof of after sales services facility at Patna should be clearly mentioned along with proposal.
 - (iv) Declaration of being not blacklisted by any Government/Semi Government institution is must (in form of affidavit).
2. Interested firms are requested to read details carefully on www.horticulture.bih.nic.in before submitting their proposal. The proposal should be submitted in the standard "Format of Quotation" which can be downloaded from the website.
 3. Proposal must reach on or before 18.03.2014 at 02.00 P.M on the address given below.
 4. Undersigned reserves the right to accept or reject or all any time without assigning thereof.

Project Director
Directorate of Horticulture
2nd floor, "Pant Bhawan"
Bailey Road, Patna – 800001.

Department of Agriculture
PROJECT MANAGEMENT UNIT (AIDIP)
(Directorate of Horticulture)
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INVITATION FOR QUOTATION FOR SUPPLY OF LAPTOP, DESKTOP, SCANNER, PRINTER, FAX MACHINE, TABLE CHAIR, ALMIRAH etc.

1. You are invited to submit your most competitive quotation for the following goods:-

Brief Description of the Goods	Specifications	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
Laptop	Operating System- Window 8 Single Language, Display Size (in inches) 15.6 Inch, Screen/Display Type 15.6 inch LED Backlit, Display with Truelife and HD resolution, Maximum Resolution (in pixels) 1366X768, Processor 4 th Gen core 15, CPU Speed (in GHz) 3M Cache, 1.6 GHz, Antivirus McAfree R Securty Centre 15 months, RAM Size in GB 6GB, HDD Size 1TB, Graphic Card Model AMD Radeon (TM) HD 8670M 2GB GDDR3, Optical Drive Tray- load DVD+/-RW, Webcam Integrated 1.0 mega pixel, Type of Batteries Lithium Ion, Wireless -1705802.11b/g/n,	5 Unit	Within one week from the date of issue of work order.	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
Desktop computer	Core- 15 (3.3 Ghz)3 rd gen Gen/4GB ITBHDD/1GB N Vidia Graphics/185" LED Monitor/DVD/wifi/Ethernet/ Window-8 with one year on-site warranty.	2 Unit	Within one week from date of issue of work order.	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
(a) Laser Printer	All in one, multi colour	2 Unit	Within one week from issue of work order	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
(b) Laser Fax Machine	Multifunctional, Fax, Printer, Scanner, Copier machine. Speed- 24 ppm (A4) Size (A4)	1 Unit	As above	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.

(c)Voltage stabilizer	0.5 KVA	1 Unit	As above	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
Office Table – Chair set (High Quality)	<u>Table</u> - Premier Model (1365 mm X 680 mm X 750 mm) <u>Chair</u> – Premier model (High back, revolving)	5 Unit	Within one week from issue of work order	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
Visitors Chair	Premier Model (chair with arm)	18 Unit	Within one week from issue of work order	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.
Almirah	(4 shelf)	6 Unit	Within one week from issue of work order	PMU office at Pant Bhawan, Patna.	Should remain in operational condition.

- Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only:
2. Government of India has received a credit from the Asian Development Bank equivalent to US\$ 67.6 Million towards the cost of the US\$ 84.8 Million Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
 3. **Bid Price**
 - (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
 - (b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - (c) Sales tax in connection with the sale shall be shown separately.
 - (d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - (e) The Prices shall be quoted in Indian Rupees only.
 4. Each bidder shall submit only one quotation.
 5. **Validity of Quotation**
Quotation shall remain valid for a period not less than 15 days after the deadline date specified for submission.

6. Evaluation of Quotation

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) confirm to the terms and conditions, and specifications.

The Quotations would be evaluated separately for each item.

Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 6.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The item of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made immediately after delivery of the goods.
8. Normal commercial warranty/guarantee shall be applicable to the supplied goods.
9. You are requested to provide your offer latest by 02.00 P.M on 18.03.2014.
10. We look forward to receiving your quotations and thank you for your interest in this project.

(Ajay Yadav)

Project Director

Project Management Unit (AIDIP)

Directorate of Horticulture

2nd floor, "Pant Bhawan"

Bailey Road, Patna – 800001.

FORMAT OF QUOTATION

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount		
						In Figures	In Words	
	TOTAL							
	Sales Tax							

Gross Total Cost : Rs.

We agree supply the above goods in accordance with the technical specifications for a total contract price of Rs. (amount in figure) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier