

Government of Bihar
Department of Agriculture

Bihar Horticulture Development Society, Patna

Expression of Interest

Certification of organic farming and Global Gap Certification towards adoption, certification and marketing

Expression of Interest/ Proposals are invited from the interested/Service providers/ accredited agencies for Certification of organic farming and Global Gap farming in Vegetables and Litchi fruit orchards of Bihar at farmer's level and related activity. The agency will be required to facilitate farmer's group organic farming/Global gap farming for conversion of conventional fields/farms to organic, ensure necessary technology transfer as well as supply of organic / Bio-inputs to farmers, ensure necessary documentation with the help of the identified agency and ensure organic certification/Global gap certification with ensured market for the certified organic produce.

Interested agencies are required to download the prescribed application format, terms and conditions and format of undertaking from the website www.horticulture.bih.nic.in and submit their proposal with all credentials and certificates along with DD of required EMD till **03.00 PM of 15-11-2011** to **Mission Director, Bihar Horticulture Development Society, Patna, Barrack No. 13, Old Secretariat Campus, Patna, Bihar.**

Mission Director
Bihar Horticulture Development Society,
Patna

TERMS AND CONDITIONS

1. Expression of Interest/ Proposals are invited from the interested Service providers/accredited agency for adoption & certification of organic farming in Vegetables and Litchi fruit orchards areas of Bihar at farmer's level and related activity, as well as training to the identified government agency towards adoption, certification and marketing of organic produce.
2. The agency will be required to facilitate group organic farming for conversion of conventional fields/farms to organic, ensure necessary technology transfer as well as supply of organic / Bio-inputs to farmers, ensure necessary documentation with the help of the identified accredited agency and ensure organic certification with ensured market for the certified organic produce.
3. **Eligibility:-**
 - Agencies having at least 3yrs accreditation under APEDA for certification of organic produce. They shall have to furnish the requisite documents in this regard.
 - Applicant organizations should have valid three years' Annual reports and audited balance sheets i.e; from 2008-09 to 2010-11.
 - Agencies should have at least 5 yrs experience in organic farming, farmer's group formation, organic certification /Global Gap Certification and internal control system management applicable for grower group certification scheme of food.
 - Company should have ISO certification.
 - Annual Turn over of the company should be atleast `0.5 Crores.
 - Company should have experience of implementing such projects for atleast two states in Horticulture Deptt.
 - Company should have experience and manpower on the Adoption and Certification of Organic farming & Global Gap Certification supported by documents.
4. The selected agency will be required to perform the task as under :
 - a) Organic farming/Global gap for conversion of conventional fields / farms to organic should ensure necessary technology transfer to farmers and ensure necessary documentation.
 - b) Motivation meetings, orientation programmes for farmers, package of practices for organic farming,
 - c) Supply of organic inputs to farmers essential for this adoption.
 - d) Formation of farmer's clusters, Registration of farmers, Setting-up of Internal Control System (ICS) and Maintenance of field records (cultivation measures, cultivation problems, pest and disease incidence and control, use of inputs, harvested quantities, post harvest procedure)
 - e) Drawing of cluster map, Registration of Growers.

- f) Getting accreditation from APEDA.
- g) Carrying out training and exposure visit programmes of farmers as well as the officers/ staff as per need based basis.
- h) Certification of organic produce of all the registered farmers within time in approximately 500 ha of specified Fruits and vegetable area in Bihar for at least NPOP, NOP & USDA.
- i) Providing assistance in packaging and storage of the produce and arrange processing, transport and sale of organically certified produce.
- j) Any other related activity with organic farming & marketing in the area.
5. The expression of interest must be sent in sealed envelope by registered post only, subscribed "Expression of Interest for Organic Farming" to the office of **Mission Director, Bihar Horticulture Development Society, Patna, Barrack No. 13, Old Secretariat Campus, Patna, Bihar** latest by **15.11.2011** up to **3.00 PM** and to be opened at 5.00 PM on the same day in the official chamber of Mission Director, Bihar Horticulture Development Society, Patna, Barrack No. 13, Old Secretariat Campus, Patna, Bihar-800015 in the presence of bidders or their representative (as they wish). BHDS will not be responsible for any postal or other delay in receiving the expression of interest.
6. Earnest money of Rs. 50000.00 only payable through demand draft of any scheduled bank in favour of "**Mission Director, Bihar Horticulture Development Society, Patna**, Payable at **Patna**, should be submitted along with EOI. Proposals not accompanied with earnest money shall be summarily rejected.
7. The interested bidders should submit the following documents/ details in support of their claims:-
- Profile of the applicant organization.
 - Application format duly filled up
 - Registration/Accreditation certificate of the organization.
 - Memorandum of the organization and bye laws, with list of members & employees.
 - Annual reports showing details of organic farming programmes performed during last three years.
 - Last three years audited statement/balance sheet of accounts.
 - PAN card.
 - List of staff members with their qualification, expertise and competence in subject.
 - Details of area of operation

- Proof of 3 years experience in the field of organic certification.
 - Copies of literature, paper cuttings, publications etc. published by the organization on organic farming/natural agriculture or sustainable agriculture.
 - Undertaking Bond duly filled up & signed on Rs. 100/- non judicial stamp paper
 - Demand Draft of EMD
8. For Training on Production and Quality Control etc, please specify that the organization have adequate technical persons capable of conducting such course and have necessary laboratory facilities for technology demonstration.
 9. Only registered firm will submit EOI tender on prescribed Format (download from www.horticulture.bih.nic.in) and firm should be registered where ever applicable.
 10. The successful bidder will be paid Rs. 10000 (Ten Thousand) per ha in mutually agreed time phases in instalments of 40:40:30 ratios in three years of certification, for the aforementioned total assignment. All type of taxes, charges are included in this amount and nothing additional would be payable except this amount.
 11. Over writing /cutting should be avoided and be attested, if any.
 12. Any criteria, conditions or desired information if not relevant with bidder due to nature of their organization, may be specifically indicated.
 13. In case the Bihar Horticulture Development Society, Patna suffers any loss due to non-compliance of the assignment in accordance with the schedule/orders and within stipulated period, this office reserve the right to file a suit in the court of law and to recover the damage amount on this accounts.
 14. If the last date for receiving EOI proposal is declared a holiday due to unexpected reasons, next working day will be date for dropping of tenders as well as opening at scheduled time.
 15. Mission Director, Bihar Horticulture Development Society, Patna reserves the right to reject any or all the tenders without assigning any reason, thereof.
 16. In case of any dispute, the decision of Mission Director, Bihar Horticulture Development Society, Patna shall be final and binding to all.
 17. All the disputes if any shall be subject to Patna jurisdiction only.

UNDERTAKING

This undertaking is signed by M/S _____ herein after called part; 'B' where as Bihar Horticulture Development Society, Patna is mentioned as part 'A'.

1. That part-'A' has approved part 'B' for Adoption and certification of organic farming in the selected Fruits & vegetables areas of Bihar at farmer's level and related activity, as well as training and facilitating the identified farmer's group towards development, adoption, certification and marketing of organic produce.
2. That part 'B' has agreed to all terms and conditions specified as annexure to expression of interest.
3. The part 'B' shall provide marketing plans for 'JaiB' labelled organic produce through retail outlets/wholesale.
4. That part 'A' shall undertake to facilitate any clearance/involvement of allied state Departments.
5. That part 'A' shall nominate designated officers for different clusters/districts to make it a joint venture with part 'B'.
6. That part 'A' shall identify and approve the area for promotion of organic farming.
7. The part 'B' shall use the 'JaiB' label as per the usage guidelines decided by the part 'A' with consultation of authorised government agency.
8. That part 'A' shall release payments as per terms and conditions.
9. That part 'B' shall not sublet award of contract.
10. That part 'B' shall maintain all necessary documentation accessible to part 'A'
9. That part 'A' shall besides act as a watch dog for interest of farming community and state expenditure for promotion of organic farming.
10. That part 'B' shall be liable for legal action in case of exploitation of selected/introduced growers, compromising quality parameters and application of any method/input by deceit.
11. That the designated/nominated officers from Part 'A' and authorized representatives from part 'B' shall review progress on monthly basis.
12. That in case of unilateral withdrawal by part 'B', the forfeiture of security deposit besides recovery of paid instalment and blacklisting can be done.
13. That part 'A' has the right reserved to review agreement in case of violation of any term & condition.

APPLICATION FORM

EOI For certification of organic farming in the Vegetable and Litchi fruit orchards of Bihar for small holder farmers groups (Organized Growers groups) as well as adoption, certification of organic farming and marketing of organic produce.

Sl. No	Pre-qualifying Criteria	Details
1.	Company Name and Address	
2.	Establishment Date and year of Incorporation	
3.	Current Operational Areas	
4.	Type Of Accreditations taken from different agencies	
5.	APEDA Accreditation Number and validity	NPOP/NAB/
6.	Accredited Standards (NPOP , USDA – NOP.EU, JAS and others)	
7.	Membership / Registration with Agencies Promoting Organic Agriculture.	
8.	Joint Ventures / Partnerships with other Product Certification Agencies.	
9.	Previous Experience of Similar Work. (Please attach supporting document)	A. Crop Production: B. Animal Husbandry: C. Processing Units: D. Input Attestation: E. Trading House: F. Wild Collection Projects: G. Grower Group Certification(OGG)
10.	Total Projects a. No. of Government projects Including State and Central Govt. Schemes b. No. of Service Providers Projects Under National Centre of Organic Farming	
11.	Total No. of Registered Farmers Under Certification	-
12.	Total Area Under Certification Ha.	
13.	Available Manpower	Total Inspectors and Auditors on roll for carrying out inspection with qualification. Please attach organization chart and CV of principal workers of the company

14.	Qualification & Experience Please attach supporting document and CV of principal workers of the company of Staff.	<p>a. Are all the staff members are highly qualified professionals having vast experience of different inspection and certification programmes?</p> <p>b. Are all the staff members are trained as per ISO 9001: 2008 standards and other mandatory standards?</p>
15.	Expertise Please attach supporting document	<p>a. Inspection and Certification of Individual Farmer,</p> <p>b. Nurseries and Plantations,</p> <p>c. Small Grower Groups and Organized Grower Groups,</p> <p>d. Seed Farms and Demonstration Farms</p> <p>e. Fair Trade</p>
16.	Any other Credentials in the Subject Area	

We understand that if the details given in Expression of Interest (EOI) submitted herewith by us and the support of claims made above are found to be untenable or unverifiable or both, our bid may be rejected without any reference to us.

Yours sincerely

Authorized Signatory

Name and seal of the company

FINANCIAL BID
(On Letter head of the bidder)

Name of Firm:

Address:

Phone No. /Mobile No.:

To,

The Mission Director,
State Horticulture Mission, Bihar
Barrack No. 13,
Main Secretariat Campus, Patna-800015

Sir,

I / we do hereby tender rates for Certification of organic farming and Global Gap Certification towards adoption, Certification and marketing in the state of Bihar.

Sl. No.	Name of the Item	Unit	Rate in Rs (In figures & words both)
1	Adoption of Organic Farming, Certification and Marketing	1 Hectare basis	
2	Global Gap Certification and Marketing.	1 Hectare basis	

Rates quoted are inclusive of all Taxes/Duties like Sales Tax/ VAT, excise duty, Inspection charges etc., if any.

The rates should be quoted in Indian Rupees only, for each item separately, both in figures and words in such a way that interpolation is not possible and all over-writings should be strictly avoided or rewritten and correction should be duly attested prior to the submission of tender. The rates should include all taxes packing costs, transportation, loading/unloading costs if any at destination, irrespective of District Head Quarter(s) in Bihar.

Signature of Authorized Signatory
Name
Designation

Seal of the company

Dated.....